

## Fairford Neighbourhood Plan Steering Group meeting

11<sup>th</sup> December 2020 (Via Zoom).

### Minutes

Present: Margaret Bishop, Richard Harrison Jennie Sanford, Sarah Basley, Jon Hill)  
Roz Morton (clerk)

1. Apologies - Andy Doherty
2. To approve the Minutes of the previous meeting (24<sup>th</sup> November 2020)
  - a. Amended to include: *Revise paragraph 2.16 as per suggestion from resident (amend “contemporary” to Anglo Saxon).*
  - b. Approved with amendment.
3. Matters Arising.
  - a. It was agreed to make the changes suggested by a resident to FNP13.
  - b. There is still no agreement as to the wording regarding Fairford/ Horcott Gap – Sarah has been in touch with CDC.
  - c. Still waiting for confirmation of wording from Neil Homer re question posed to CDC regarding an indicative number.
  - d. Roz has submitted an EOI to Locality for additional grant money to cover the work AECOM need to do to amend and complete the SA/SEA documents.
  - e. Text on para 5.2 & 5.6 still requires rewording.

**ACTION: Clerk to chase Neil for a response.**

**ACTION: Clerk to chase Locality for response.**

**ACTION: Jon to reword 5.2 & 5.6**

4. To agree responses to residents & statutory consultees in light of any new information received.
  - a. Discussion took place. It was agreed to send a response to all the residents with introductory paragraphs explaining some of the more common misconceptions and then each individual point will be responded to as appropriate with factual inaccuracies corrected.

**ACTION: SG to circulate individual paragraphs for each response and Roz to collate into letters. Letters to be circulated to final sign off prior to dissemination**

5. To agree any amendments to Policy Map
  - a. The Town Centre Boundary needs to be made more clear.
6. To agree what to include on the Community Assets policy & map

- a. Coln House School Riverside Gardens to be added to Community Asset list & map.
7. To agree response to Government Consultation on new Permitted Development Rights
- a. It was agreed that the Town Council would respond to this consultation.
8. To agree timetable for NDP moving forward
- a. The following actions are outstanding:
    - i. Andy to make changes to NDP text as agreed at Nov meeting.
    - ii. Sarah to resend amended policy changes
    - iii. Roz to confirm map changes with CDC
    - iv. Andy to make new inserts for maps
    - v. Grant to be applied for and AECOM to make changes to SA/SEA
    - vi. Consultation Statement to be written and information gathered for inclusion in the statement.
    - vii. Neil to complete the basic conditions statement

ACTION: Jon Hill to rework NDP timetable.

9. Any other urgent business. None.
10. Dates for next meeting. TBC