

Fairford Neighbourhood Plan Steering Group meeting

Wednesday 24th June 2020 (Via Zoom).

Minutes

Present: Margaret Bishop, Andy Doherty, Richard Harrison Jennie Sanford, Jon Hill.
Roz Morton (clerk),

1. Apologies – Sarah Basley
2. To approve the Minutes of the previous meeting (10th March 2020) – the Minutes had not been circulated, so could not be approved. Clerk has now circulated.
ACTION: Add to next Agenda for formal approval.
3. Matters Arising. None
4. To review SA report from AECOM. The report was well received. Two main recommendations arose from the report. 1. To include reference to electric car charging points in FNP 14/15 and 2. To refer to the potential impact on SSSI, specifically in FNP 14 and to consult particularly with Natural England. The Group agreed that reference to non-fossil fuel-based transport should be included.
ACTION: Andy to get the correct form of wording and add as appropriate.
The Group agreed that the drainage from the site for FNP 14 may have an impact on SSSI lakes and a line should be included in the supporting text to acknowledge that. Natural England are statutory consultees at Reg 14 stage and so can respond, if necessary, at that stage. **ACTION: Andy to include appropriate wording and to find out whether the designation of the whole of CWP as SSSI is progressing.**
5. To discuss email from Gleesons and any response if required. Policy FNP14 will be updated as per the AECOM report and the revised text will be sent to ECT. **ACTION:** Clerk to advise Gleesons and respond to the question regarding whether Glos H'ways have been consulted. **ACTION: Clerk to contact Gleesons.**
6. To agree any policy wording changes:
 - FNP 4 – requires a reference list & footnotes. **ACTION: Margaret to send Andy the reference list.**
 - FNP 4 – Currently says Parish area – change to Fairford NP Area for consistency.
 - FNP 4 – add a line regarding the necessity for 1m freeboard when considering SUDS design & maintenance.
 - FNP 14 & 15 – wording regarding car charging points – include in FNP15, refer to in FNP14.
 - FNP14, 14.5 – Andy to add explanation.
 - FNP14 14.2 – explanation as to why the site extends beyond the development boundary
 - ACTION: Andy to make the editorial changes.**

7. To consider what input is required from O'Neill Homer prior to Reg 14. None. A copy of the Reg14 plan will be sent to Neil Homer with a note to say that we will need his assistance to respond to the consultation and prepare the basic conditions statement and get ready for Reg 16. **ACTION: Clerk to contact Neil Homer.**
8. To discuss flood reporting and recording. Discussion took place regarding what records are kept of flooding incidents, which agency has ultimate responsibility and how FTC could contribute to reporting. GCC is the lead Local Flood Authority but has no manpower and so outsource it at district level. CDC has a flood officer and keep records, but there is no definitive register of incidents. The lack of complete information renders the flood risk assessment requirement less meaningful as the data is not complete.
9. To agree next steps & timetable. **ACTION: Andy to complete the edits to the plan by 13th July & circulate.**
10. Any other urgent business. None.
11. Dates for next meeting. 15th July 2020 10.00am via Zoom