

## Fairford Neighbourhood Plan Steering Group meeting

24<sup>th</sup> November 2020 (Via Zoom).

### Minutes

Present: Margaret Bishop, Richard Harrison Jennie Sanford, Neil Homer (O'Neill Homer Consultancy) Andy Doherty, Roz Morton (clerk)

1. Apologies - Sarah Basley, Jon Hill
2. To approve the Minutes of the previous meeting (13<sup>th</sup> November 2020)
  - a. Approved.
3. Matters Arising.
  - a. Consultee responses have been received from Thames Water & Historic England.
  - b. Having checked with CDC, the Group can contact outside agencies to get support for policies in the plan.
  - c. Joseph Walker will be talking to the GPS team at CDC regarding mapping the Community Assets.
4. To receive report from Neil Homer on Statutory Consultees Reg 14 responses.
  - a. Overall CDC seem to be supporting our plan – which is good.
  - b. Historic England have requested a statement from CDC Conservation Officer regarding Policy FNP14 in relation to the impact on the CA – they seem to have misunderstood the precise location of the allocated site.
  - c. FNP9 The words used need to be amended to reflect that Fairford & Horcott operate functionally as one settlement but are visually distinctly separate. The policy should reference LP para 6.2.6 and policy DS2.
  - d. There was discussion over site F44. Although the evidence in the WRA report suggests that the site is entire unsuitable for development, and there are access issues to overcome, the site is allocated in the Local Plan, and so the development boundary should be drawn to reflect that. The Executive Summary, and other paragraphs in the plan should be rewritten to reflect that change.
  - e. F38 was wrongly included inside the development boundary – a drafting error. The Boundary should be corrected to reflect that which is shown in the LP. AECOM should update the SEA to include an assessment of this site.
  - f. After discussion, it was agreed to removed F39c as an employment site. It is outside of the development boundary.
  - g. The building class referred to in Policy FNP16 should be updated to refer to class E.
  - h. Clarity is required over Yells Yard being part of the curtilage of a listed building – so does it also require being the NDHA list?
  - i. CDC had some issues around the intent of FNP4 & FNP9 – the Group needs to make it clear what the policy intends and communicate that to CDC.

**ACTION:** Roz to arrange a meeting with ECT to discuss NDHA.

**ACTION:** Richard to contact Historic England to discuss their issues with Policy 14.

**ACTION:** Andy to make changes to words used to describe the Horcott / Fairford separation.

**ACTION:** Andy to amend references to F44.

**ACTION:** Richard to speak to James Brain re CDC's position on indicative housing number as per NPPF para 65. And request an email stating the position.

**ACTION:** Andy to redraw the development boundary to include F44 as per the Local Plan and rectify the drafting error by reinstating the boundary to exclude F38.

**ACTION:** Roz to write to AECOM to ask them to explain why site F38 was dropped from the Sustainability Appraisal. Request that AECOM review & update the SA/SEA in light of the representations made on the Reg 14 consultation.

5. To agree any changes to the Plan as a result of the responses received.
  - a. The main changes THAT WERE agreed by the Steering Group, other than those described above are:
    - i. F44 leave inside the development boundary as per CDC Local Plan
    - ii. F38 correct the drafting error to exclude from the development boundary as per CDC Local Plan
    - iii. F39c – delete as an allocation for employment and remove from policy FNP16 & policy map.
    - iv. Revise paragraph 2.16 as per suggestion from resident (amend “contemporary” to Anglo Saxon).
6. To agree to reply to residents who have submitted a response.
  - a. Responsibility for responses has been delegated. All responses to be agreed by the SG prior to dissemination.
7. To agree next steps for Neil Homer
  - a. Send Neil an updated plan
  - b. Neil to start work on the Basic Conditions Statement

**ACTION:** Andy to collate a list of changes and make them to the plan as appropriate.

8. Any other urgent business
  - a. Set a date in the diary for CDC/ECT meeting re NDHA's – **Meeting date set for Friday 4<sup>th</sup> Dec @ 1.00pm.**
9. Dates for next meeting
  - a. Dependant on the dates for the meeting above and when responses have been received.