

## **Fairford Neighbourhood Plan Steering Group meeting**

**Tuesday 28<sup>th</sup> July 2020 (Via Zoom).**

### **Minutes**

Present: Margaret Bishop, Andy Doherty, Richard Harrison Jennie Sanford, Jon Hill.  
Roz Morton (clerk),

1. Apologies – Sarah Basley
2. To approve the Minutes of the previous meetings (24<sup>th</sup> June & 10<sup>th</sup> March 2020) – approved.
3. Matters Arising. None.
4. To consider applying for a grant to cover consultancy costs for plan completion.
  - a. The Group agreed that an application to cover the cost of 11 consultancy days from O’Neil Homer should be submitted.

**ACTION: Roz to complete application and submit.**

5. To consider meeting dates for ECT/ Gleasons as per email from Michael Birnie.
  - a. The Group agreed that a meeting in early August would be beneficial.

**ACTION: Roz to contact ECT and arrange a meeting.**

6. To agree any policy wording changes.
  - a. Version 102 has been uploaded. Andy is still waiting for words regarding SSI feedback and from the Sustainable Energy Centre re electric car charging points.
  - b. Andy has updated the references sent by Margaret.
  - c. Richard to update the transport policy in line with real world changes that have occurred since the transport review was written. i.e. school expansion etc.

**ACTION: Andy & Margaret to double check the updates.**

**ACTION: Andy to get the document externally edited to check for inconsistencies.**

**ACTION: All updated to Andy by Monday 3<sup>rd</sup> August.**

**ACTION: Andy to issue version 103 once all updated have been received.**

7. To agree next steps for Reg 14 & timetable
  - a. Supporting documentation to be checked for consistency prior to it being uploaded onto the NDP page.

- b. Aiming for 8<sup>th</sup> September Reg 14.

**Timetable**

Reg 14 goes out to consultation	Early September 2020
6-week consultation ends	Mid / Late October
Changes to plan as a result of consultation & additional documentation prepared (Basic Conditions Statement etc)	Late Oct – November
Reg 16 Submitted to CDC	December
Consultation period ends	End Jan 2021
Plan to Examiner	Early Feb
Referendum	Early May

8. Any other urgent business - none

9. Dates for next meeting – **Thursday 6<sup>th</sup> August 10.30** to run through documentation and finalise date for ECT meeting.