

Fairford Neighbourhood Plan Steering Group meeting

03.03.2021 (Via Zoom).

Minutes

Present: Margaret Bishop, Andy Doherty, Richard Harrison Jennie Sanford, Sarah Basley, Jon Hill) Roz Morton (clerk)
AECOM (part) Rosie Cox, Una McGaughin, Alastair Peattie

1. Apologies - none
2. To approve the Minutes of the previous meeting (14th Jan 2021) – Approved
3. Matters Arising.
 - i. Roz to update Community Asset Map.
 - ii. CDC to have sight of the revised policies 5, 10, 11, 15 - this can be done when they get a draft Reg 16 version.
4. To agree responses to Neil Homer's emails:
 - a. the conclusion to the FNP16 employment land issue – *F39_C has been removed as an allocation for employment land.*
 - b. indicate where, if it all, there's still any disagreement with CDC – *no disagreements, but was are awaiting clarity on the status of the HRA screening situation.*
 - c. has the team agreed its final policy list? – send to Neil – *A full copy of the updates Plan will be emailed in the next few days.*

ACTION: Andy to update the Plan and Roz to send Neil a link to the most up to date copy.

ACTION: Roz to chase CDC for an update on the HRA screening situation.

5. To agree tasks for AECOM. Following on from the meeting the following actions have been agreed:
 - a. SOA to have an addendum to include: changes as a result of the increased area of SSSI's in the plan area; Milton Farm being no longer available having been withdrawn by the land owner; Yells Yard; addressing Reg 14 reps;
 - b. SEA to be updated to include amendments to the assessment criteria as required by Historic England as set out in the Reg 14 rep; a revised assessment of F38 (Bea Moor Place); an assessment of Yells Yard – if required after SOA; reassess Leaffield Road site to take account that only a partial area is going to be developed – see the plan for the relevant policy information; any other amendments TBC.
 - c. Any numbering errors to be rectified.

ACTION: Send AECOM a link to the most up to date copy of the plan and any relevant evidence.

ACTION: Send AECOM a copy of the Heritage Officer's report on F38 from the withdrawn application.

6. To agree timetable for NDP moving forward
 - a. This will be dependent on AECOM. It is likely that we will received a draft of the amended SOA by the end of March.
 - b. It's imperative that we can an updated copy of the plan to AECOM & Neil Homer in order that they can complete their work.
 - c. Consultation Statement needs to be written.

ACTION: Andy to finish making changes to the draft Reg 16 version and save a read only copy on SharePoint for dissemination to CDC, AECOM & Neil Homer.

7. Any other urgent business – none.
8. Dates for next meeting - TBC