

MINUTES OF THE FAIRFORD NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP
28 January 2016

Present: Malcolm Cutler (co-chair), Barry Fenby (co-chair), Richard Harrison, Alison Hobson (secretary), Sarah Basley, Margaret Bishop, Caroline Symcox

Apologies: Jennie Sanford

In the chair: Barry Fenby

1.	The meetings of the last meeting were approved except for a minor amendment in para 4.i. It has not been possible to have input <i>to or from</i> Farmor's School...	Aims and Actions
2.	<p>i. A short report from the meeting with Cotswold Water Park was given- the notes will be written up and circulated.</p> <p>ii. A very positive meeting with Ernest Trust Cook Trust had been held - the notes will be written up and circulated.</p> <p>iii. Local plan - Negotiations have been under way to get the specified area of the town centre extended</p>	<p>MB/BF</p> <p>BF</p> <p>RH</p>
3.	<p>Questionnaire: Margaret had been unable to get in contact with Helen Richards of GRCC. However, after the meeting the news was that there had been 619 replies, 60 on line and 559 by post, which seems to be a really good result.</p> <p>Questionnaires to be fetched back from GRCC so that the comments can be inputted</p> <p>Questionnaire data analysis day February 11 at 10.30 Barker Room.</p>	BF/SB/AH
4.	<p>General strategy and approach -</p> <p>i. RH said it was important to remember that producing the Neighbourhood Plan was just part of a much wider process, that it was ultimately the Policies and supporting text that would be the basis of future planning decisions, and that the Plan should present a positive vision and way forward that would engage and get the support of all sections of the community, as well as the support of the planning authority.</p> <p>ii. It was clear from developing case law that the relationship between the timing of Local Plans and Neighbourhood Plans was important, so we would need to coordinate with CDC on this as well as keeping in touch with any changes in legislation and the Planning framework. Therefore, the overall process should be determined 'top down', although the development of the priorities and proposals would be 'bottom up'. This was generally agreed.</p> <p>iii. As regards the NP itself the required structure was fairly clear, including background to the process, a profile of the area, issues and priorities identified from consultation, a vision, core objectives, related policies, projects and supporting evidence including certain statutory requirements. In particular, we need to have a formal assessment of whether a Strategic Environmental Assessment is required, once proposals have been developed, and have this carried out if necessary.</p> <p>iv. Concerning production of the final Plan, RH said that advice we had had from others who had successfully completed the process was that we should identify and involve the expert consultant we would get to write the key sections at an early stage, so that they could advise on any additional evidence required to support the policies and have more 'ownership' in this. It was agreed that RH should speak to GRCC in advance of our forthcoming meeting with them, to ask if they could make any recommendations as to who could carry out this role for us.</p>	
5.	<p>FNP/Projects/Policies Groups</p> <p>i. The groups were discussed and finalised as below with SG involvement in each Group.</p> <p>ii. FPW to be emailed to ask for volunteers to help.</p> <p>iii. RH to update his list of relevant documents that will provide evidence.</p> <p>iv. MC to modify his original document on the Groups and circulate.</p>	<p>SB</p> <p>RH</p> <p>MC</p>

	<p>v. The Groups RH/BF Housing & Development MB/SB/AH - Infrastructure and Environment & Maintaining Heritage and Unique Character BF/CS - Local Community Services and Facilities & Social, Cultural and Spiritual MC/SH? - Visiting & Shopping in Fairford & Business and employment The Group remit is to define project areas from the evidence of the Questionnaires with backup evidence from documents already written.</p>	
6.	<p>The role of GRCC and identified consultants When the Groups have formulated policies further meetings can be held with consultants. Joseph Walker from CDC James Hunter - Transport Open Space - Town Centre study A hydrological study is needed, advice from WILD GRCC - especially with a professional for policy writing</p>	
8.	<p>DONM Questionnaire Data analysis day February 11 at 10.30-4pm Barker Room</p>	