

MINUTES OF THE FAIRFORD NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP
3 December, 2015

Present: Malcolm Cutler (co-chair), Barry Fenby (co-chair), Richard Harrison, Alison Hobson (secretary), Sarah Basley, Margaret Bishop, Caroline Symcox (part) also present Jennie Sanford

Apologies: None

In the chair: Barry Fenby

1.	Sue Hughes has resigned from the Committee. There was discussion about the Group acting as a team rather than individuals and the importance of following decisions and protocols decided at the SG meetings.	Aims and Actions
2.	<p>Questionnaire: Questions 15 to the end were gone through and then a complete revision of the document was made. RH did not agree to the deletion in Q17 of 'more cafes and public seating in the town centre'. The question about where resident would prefer to have further developments in the town to be addressed later on in the FNP process. The postcode to go at the start and contact details for the prize draw at the end.</p> <p>RH to update, the rest of the SG to comment and send revisions to RH and MB. To go to GRCC by Monday morning. GRCC will return for a proof read, The printer must receive the printed document by Friday latest.</p> <p>The Front Page was revised and suggestions made. MC to update.</p> <p>From previous minutes. Arrangements for delivery confirmed? Boxes and poster? Envelopes ordered?</p>	<p>RH/MB</p> <p>MC</p>
3.	<p>DONM To be advised (Jan 4/5 envelope stuffing)</p>	