

Fairford Neighbourhood Plan Steering Group meeting

Tuesday 4th June 2019

Minutes

Present: Richard Harrison, Sarah Basley, Margaret Bishop, Andrew Doherty, Jon Hill
Roz Capps (clerk).

1. Apologies – none
2. To approve the Minutes of the previous meeting (23rd May 2019). – approved
3. Matters Arising.
 - a. Response from Joseph Walker on CDC help with Mapping. – need to get information to JW and get a definitive answer from Gleesons regarding the location of the proposed road.

ACTION: Roz to contact Gleesons to get clarification on the location of the road.

- b. Response to Glos Highways

ACTION: Include specific questions for Highways to respond to when sending out the Reg 14 version of the plan to them.

- c. SharePoint update (AD) - see also Item 5
- d. AECOM report update – Andy sent the required wording to Rosie – following the meeting toady amendments need to be made.

ACTION: Andy to send amended wording to Rosie.

ACTION: Andy to find the spreadsheet that the group scored the objectives on and include a summary in the plan.

4. Public participation (10 minutes allocated). N/A
5. To finalise Chapter & policy wording for the Plan.
 - a. Policy wording for Leaffield Rd - wording for policy 14 (new numbering) to be set to John Smith @ Gleesons for his input.

ACTION: Andy to email the amended policy and then Roz to send agreed policy wording to John.

Text is required or PPG references

ACTION: RH to provide text or appropriate references.

Text is required for the “Future Challenges” section:

ACTION: MB to write RAF section

ACTION: Jon Hill to write Climate Change section

ACTION: Andy to write Water Park section

The graphs in the population / census information section need formatting.

ACTION: Richard to send Andy the original spreadsheets.

All SG members need to review all the chapters and policy words once Andy has formatted it. He will upload it by Sunday 9th June.

ACTION: Andy to upload all formatted sections (A – chapters & B – policies) by 9th June.

ACTION: All members to review and feedback to Andy.

6. To consider offers of help from residents regarding proofing & sense checking.
 - a. Not yet at a point to take this forward.
7. To consider proposal regarding master planning from CDC (email from Andy)
 - a. The SG are clear that the FNP should not be held up at this stage. There is a mechanism for the plan to be reviewed in the future, once made, and this review can be done to conjunction with CDC and take into account all the changing circumstances.
8. Timetable revision. – n/a
9. Any other urgent business – none
10. Dates for next meeting – **Tuesday 18th June @ 10.30am**