

Fairford Neighbourhood Plan Steering Group meeting

Wednesday 8th May 2019

Minutes

Present: Richard Harrison, Sarah Basley, Margaret Bishop, Andrew Doherty, Jon Hill Roz Capps (clerk).

Mr Morgan (MOP)

1. Apologies – none
2. To approve the Minutes of the previous meeting (30th April 2019). – approved.
3. Matters Arising:
 - a. Mapping help from CDC – SG need to decide on the maps required and CDC will assist.

ACTION: Roz to email Joseph Walker with draft Policy Map & Development Boundary Map.

- b. Response from Fairford Primary School – email received from Mrs Fellows (Head Teacher) supporting the provision of parking at the proposed Leaffield Rad site, and the necessity for a link road between Leaffield Rd & Hatherop Lane to form part of any development at the site.
- c. Response from Glos Highways – email received detailing the pre-submission advice available.

ACTION: RH to draft document to send to Glos Highways for consideration.

- d. Response to Mr Morgan's request to designate Fieldway as a Green Space – MB has drafted a response and circulated it for comment. RH suggested including the Conservation Officers report from a previous planning application on the site for added clarity.

ACTION: MB to respond formally to Mr Morgan including the CA Officers report.

4. Public participation (10 minutes allocated).
 - a. Mr Morgan reiterated his wish for Fieldway to be a designated Green Space and cited historical evidence. He will submit further evidence and await the formal response from the Steering Group before commenting further.
5. To finalise Chapter & policy wording for the Plan.

FNP Ref	Title	Who is editing
Foreword		Margaret
List	Of Policies	Andy
Chapter 1	Introduction and Background	Jon

Chapter 2	The Neighbourhood Area	Sarah 2.5 – 2.22 Jon 2.30 – 2.39
Chapter 3	Planning Policy Context	Jon 3.9 – end Andy - maps
Chapter 4	Community Views	Margaret
Chapter 5	Issues Themes and Objectives (inc Appendix)	Andy to split into Chapter & Appendix B & C
Chapter 6	Vision and Policies	Andy to edit and include Land use policies intro
Chapter 7	Implementation	Margaret
FNP1	The Fairford and Horcott Development Boundaries	Andy to lift text from old plan. Map to be updated.
FNP2	n/a	-
FNP3	n/a	-
FNP4	n/a	-
FNP5	Providing a New Burial Ground	Ok
FNP6	Maintaining Viable Community Facilities	Ok
FNP7	Managing Flood Risk	Ok
FNP8	Investing in Utilities Infrastructure Improvements	Ok
FNP9	Managing Traffic in the Town	Andy to edit & merge with FNP10
FNP10	Improving Access to Nearby Visitor Attractions	See above
FNP11	n/a	-
FNP12	Protecting Local Green Spaces	Ok
FNP13	Protecting the Fairford – Horcott Local Gap	Ok
FNP14	Protecting the Area of Special Landscape Value	Ok
FNP15	Valuing our Trees and Hedgerows	Ok
FNP16	Achieving High Standards of Design	Ok
FNP17	Conserving Non-designated Heritage Assets	Ok
FNP18	Delivering New Homes at Leaffield Road	Andy to edit
FNP19	Delivering Community Facilities at Horcott Lakes	-
FNP20	Providing the Right Types of New Homes for the Town	Andy
FNP21	Creating New Jobs for the Town	Andy to edit
FNP22	Protecting Employment Land off Lower Croft	Delete
FNP23	Ensuring a Sustainable Town Centre	Andy to edit
FNP24	Creating New Visitor Accommodation	Needs work
FNP25	Building a New Visitor Facility for Horcott Lakes	Delete
FNP26	Potential development at Jones's Field	Delete
FNP27	Potential development at Milton Farm	Delete
Appendix A	Maps	Stet
	See Chapter 5	Appendix B
	See Chapter 5	Appendix C
Appendix B	Non-designated Heritage Assets	Appendix D
Appendix C	Hydrology Report	Appendix E
Appendix D	Site Assessments	Appendix F
Appendix E	Sustainability Appraisal & SEA report	Appendix G
Appendix F	Landscape and Local Green Space Study	Appendix H

	Achieving High Standards of Design	Appendix I
Appendix G	Character and Design Assessment	Appendix J
Appendix H	Conservation Area Appraisal (?)	Doesn't exist
Appendix I	Fairford Drainage Strategy v3	Appendix K

ACTION: Edits to be completed on SharePoint by Monday 13th May.

6. To consider offers of help from residents regarding proofing & sense checking.
 - a. Two residents have offered to help. Once the plan is in draft form and the order and numbering is agreed the plan can be shared with them for proofing.
7. Timetable revision.
 - a. Draft to AECOM by Monday 13th May.
8. Any other urgent business

ACTION: Roz to chase Gleasons / ECT for an indicative plan in order that the maps can be completed.

9. Dates for next meeting – Thursday 23rd May @ 10.30am