

Fairford Neighbourhood Plan Steering Group meeting

Tuesday 9th July 2019

Minutes

Present: Richard Harrison, Margaret Bishop, Andrew Doherty, Jon Hill

Roz Capps (clerk).

1. Apologies - Sarah Basley,
2. To approve the Minutes of the previous meeting (25th June 2019). Minutes were not available.

ACTION: Clerk to write up and circulate Minutes.

3. Matters Arising.
 - a. Approach from Tony Dowse – as per Minute from FTC Planning Committee meeting on 2nd July:
Alan Pearce from LSH & Mr Tony Dowse spoke to the Committee regarding their proposal for a 24-unit retirement complex. The Committee acknowledged the position of the promotor, however, at present, having gone through the site assessment process with AECOM as part of the FNP, the site remains outside of the development boundary and is not allocated in the current iteration of the emerging FNP. The SHELAA and SA process highlighted significant concerns on the impact of development on the surrounding heritage, concerns that are shared by CDC. In order to move forward, the promoter will need to discuss the proposal with CDC in the first instance. The Committee requested that LSH keep FTC informed of the outcome of any discussion with CDC.
 - b. SharePoint update (AD) – Andy will ensure that the document in its entirety is uploaded into SharePoint prior to his holiday on 17th July.
 - c. AECOM report update – an additional grant from Locality has been applied for in order to enable AECOM to complete the report.
 - d. Rainier Development update - as per Minute from FTC Planning Committee meeting on 2nd July: *“The Committee agreed to respond with the following statement: “Thank you for your email and vision document. The Planning Committee (including the Neighbourhood Plan Steering Group) have considered your revised proposal. The site was assessed as part of the AECOM Site Assessment (insert link to document) and the Sustainability Appraisal (incorporating SEA) – still in draft. As you will see other sites assessed better meet the objectives of the Neighbourhood Plan, and as a result your site is not currently allocated in this iteration of the FNP and remains outside the development boundary.”*

4. Public participation (10 minutes allocated). N/A

5. To finalise Chapter & policy wording for the Plan.
 - a. Andy will ensure that the document in its entirety is uploaded into SharePoint prior to his holiday on 17th July – 6th August. Those three weeks are an opportunity for the rest of the SG to read and make comments on the plan.

6. To agree and draw development boundary
 - a. The Group agreed the development boundary at the Leaffield Road site would follow the hedge line and head to the school entrance. This line was sketched onto a plan.

ACTION: Roz to contact Joseph Walker at CDC regarding getting the maps drawn for the plan.

7. To consider response to SHELAA call for sites.
 - a. Richard Harrison will draft a letter to James Brain @ CDC requesting clarification on the methodology they will employ when dealing with sites that come forward that are in an area with a NP in progress.

8. Timetable revision - N/A

9. Any other urgent business – none

10. Dates for next meeting –
 1. Editing Meeting on 15th August @ 10.30am
 2. NDP Steering Group meeting Tuesday 20th August @ 10.30am