

Fairford Neighbourhood Plan Steering Group meeting

Thursday 21st February 2019

Minutes

Present: Jon Hill, Richard Harrison, Margaret Bishop, Sarah Basley, Roz Capps (clerk).

1. Apologies - Lizzie Garthwaite
2. To approve the Minutes of the previous meeting (12th February 2019). – agreed.
3. Matters Arising:
 - a. Final response to AECOM re Site Assessments.

ACTION: JH to add WRA references where appropriate. RC to make slight amendments as discussed and send to AECOM.

- b. CDC meeting date – the Steering Group discussed the importance of getting feedback from CDC on the NDP policies prior to the Open Day in March.

ACTION: Roz to contact Joseph Walker & James Brain to alert them to our timescale and agree that we will get documents to them by Friday 1st March, for headline comments to be back to us by 8th March. A meeting post open day will then be convened prior to Reg 14 consultation.

- c. Public Consultation – Open Day.
Booked for Thursday 14th March in the Barker Room. The displays, mapping and words need to be agreed at the next NDP meeting (7th March).

ACTION: RC to check if the room is free the previous evening for setting up.

ACTION: SG to agree suitable wording for publicity – posters, and social media used to publicise the event.

ACTION: AD to look at the displays from last time.

4. To discuss and agree policies.
Discussion too place, particularly with regards to the necessity, or otherwise, of having policies for sites that the Plan may not take forward, but that should be considered for the sake of a fully balanced view. It was agreed to have policies for Milton farm, Jones' Field & Leafield Road for CDC to consider.

ACTION: JH to update the task list and all policies and chapters to be written in draft by 28th February to be sent to CDC on 1st March.

ACTION: All policies to be uploaded onto SharePoint by 28th February.

5. Any other urgent business - none

6. Dates for next meeting – Thursday 7th March 10.30am – Heritage Room – purpose of meeting is only to discuss the set up for the open day, not NDP business proper.

Next Steering Group meeting: 28th March 10.30 – Barker Room.