

## Fairford Neighbourhood Plan Steering Group meeting

Thursday 23<sup>rd</sup> May 2019

### Minutes

Present: Richard Harrison, Sarah Basley, Margaret Bishop, Andrew Doherty, Jon Hill

Roz Capps (clerk).

Mr Morgan (MOP)

1. Apologies – none
2. To approve the Minutes of the previous meeting (8<sup>th</sup> May 2019). – approved
3. Matters Arising.
  - a. Response from Joseph Walker on CDC help with Mapping. – need to get information to JW and get a definitive answer regarding the development boundary line.

**ACTION: Andy to get clarification re development boundary, Roz to get the maps to JW.**

- b. Response to Glos Highways (RH) – waiting for proposal for Leaffield Rd.
  - c. Written response to Mr Morgan (MB) – response has been sent.
  - d. SharePoint update (AD) - see also Item 5. – Andy created the link for AECOM to access SharePoint.
  - e. Response from Gleasons / ECT (RC) – The group attended a meeting with ECT. Further clarification on phasing, and the highways infrastructure is required.
4. Public participation (10 minutes allocated).
  - a. Mr Morgan asked how the “success” of the plan was going to be measured. He also commented on the importance of the Vision within the plan.
5. To finalise Chapter & policy wording for the Plan.
  - a. Sections still to be completed on the AECOM report – 4.37 – preferred approach.

**ACTION: SG to send their words to Andy to be collated and sent on to AECOM.**

- b. Andy is in the process of collating all the chapters and policies and appendices.

**ACTION: Andy to find the spreadsheet that the group scored the objectives on and include a summary in the plan.**

- c. Wording for policy 14 (new numbering) to be set to John Smith @ Gleasons for his input.

**ACTION: Roz to send agreed policy wording to John.**

6. To consider offers of help from residents regarding proofing & sense checking.
  - a. Not yet at a point to take this forward.
7. Timetable revision. – n/a

Any other urgent business – email received from Tony Dowse re Jones Field. The Steering Group feel that other sites better achieve the objectives of the plan. The site did not fare well in the AECOM report and did not receive public support at the open day.

**ACTION: Roz to reply to Mr Dowse to let him know that the site is not being taken forward in the plan.**

8. Dates for next meeting – Tuesday 4<sup>th</sup> June @ 10.30am