

Fairford Neighbourhood Plan Steering Group meeting

Tuesday 30th April 2019

Minutes

Present: Richard Harrison, Sarah Basley, Margaret Bishop, Roz Capps (clerk).

Mr Morgan (MOP)

1. Apologies – Andrew Doherty, Jon Hill
2. To approve the Minutes of the previous meeting (28th March 2019). – approved.
3. Matters Arising: Margaret reported that she has updated Chapter 4.
4. Public participation (10 minutes allocated)
 - a. Mr Morgan asked for additional protection for the land behind Beaumoor Place. He requested that the NDP designate it as a Local Green Space as he believes that it meets all the necessary criteria, in particular its historic significance as the start and terminus of the Fieldway ancient drove route. Sarah Basley commented, that although she would be happy to include it as Green Space, as there is no evidence of its importance to the residents of Fairford (not mentioned in the original Green Spaces Questionnaire) that it would be hard to prove a case for its inclusion. However, Fieldway will be added as a Non-Designated Heritage Asset.

ACTION: Sarah to update the NDHA list to include Fieldway.

Mr Morgan also mentioned the view from Fieldway is dominated at the eastern end by the new Bovis Estate, and this has been exacerbated by the removal of some trees on the PROW at the back of the houses.

ACTION: FTC to follow up with CDC

5. To agree response to AECOM draft SA & SEA report.
 - a. The SG went through the report and will submit comments as requested by AECOM.
 - b. More information is required from Glos H'ways, Gleesons & the Primary School in particular regarding Land North East of Fairford.

ACTION: Roz to contact Fairford Primary to gauge their support for some parking provision to form part of the Leaffield Rd policy. Roz to contact Farmor's School to find out about the consultation re the change in school day. Roz to contact Alan Bullock to find out who best to approach at Glos H'ways regrading getting some opinions of the draft NDP.

ACTION: SG to review draft comments and Roz to submit to AECOM before 3rd May.

6. To discuss how best to recruit new members to the Steering Group to keep in line with Terms of Reference.
 - a. The Group discussed recruiting members with specific skills e.g. Proof reading to help get the plan to Reg 14 stage.

ACTION: Roz to contact previous SG members and also put a post on Facebook asking for help.

7. Review Tracking List – N/A

8. Timetable revision.

- a. Draft Plan to be ready to send to AECOM on Friday 10th May

ACTION: Roz to contact CDC regarding getting maps created.

9. Any other urgent business.

ACTION: All SG members to update the policies and chapters on SharePoint before the next meeting

10. Dates for next meeting - **Wednesday 8th May @ 10.30am**

- a. *Note this is a change of date from that originally agreed at the meeting.*